

Patricia Shullick

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Education

- Pursuing M.Ed in Art Education
 - Anticipated graduation December 2023
- Mercyhurst University | Class of 2020
 - BA in Graphic Design, Minor in Photography
 - Magna Cum Laude | GPA: 3.78

Work Experience

Mad Mex | Server & Hourly Manager | April 2022-Present

- Provided warm and friendly service to every customer
- Took orders with accuracy and placed them into the system
- Train incoming employees and guide them through serving process
- Ensure efficient flow of restaurant when managing
- Count money at beginning and end of evening to ensure accurate amount for deposit

M&M Photography | Photographer & Graphic Designer | April 2021-April 2022

- Photograph seniors, families, and sports
- Assist in production flow, ensuring jobs get on time
- Prepare proofs for clients to view and give sales presentation
- Design collages, albums, yard signs, banners, and graduation cards for clients

Lorei Portraits | Production Manager | May 2020-April 2021

- Edit and retouch all photographs and ensure all jobs are completed on time
- Print and mount all photographs
- Manage studio Instagram and ensure regular posting
- Assist photographer on shoots - family, business and seniors
- Delegate tasks to intern and remote retoucher and intern
- Update website and ensure all marketing materials material align with branding

Mercyhurst University | Laker Leader Co-Chair | June 2018-September 2019

- Led families through freshman orientations
 - Responded and kept up on orientation email for incoming students
 - Planned and facilitated training for Laker Leaders prior to Welcome Week
 - Attended and managed Welcome Week events
 - Met with incoming students to ensure a smooth transition into college life
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Skills

Adobe CC Suite: Illustrator, Photoshop, Lightroom, Indesign, Dreamweaver, & Premier
Digital Photography | Photo Editing | Microsoft Word, Excel, & Powerpoint